

MEETING OF MAYOR AND COUNCIL  
MINUTES – FEBRUARY 19, 2020  
7:00 PM

\* MEETING CALLED TO ORDER – SALUTE TO THE FLAG - MOMENT OF SILENCE

The meeting was called to order at 7:06 p.m. by Mayor Chris Slavicek. He asked everyone to please stand for the Pledge of Allegiance and remain standing for a moment of silence for our men and women in the military protecting our freedom.

\* CALLING OF THE ROLL

Mayor Slavicek  
Councilman Dzingleski  
Councilwoman Carolan-Genthe  
Councilman Duffy  
Councilman Karczewski  
Councilman Perez  
Councilman Reid - absent

\* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

\*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 2, 2019. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

The meeting was opened to the Public. There being no one who wished to speak the meeting was closed to the Public.

\* CONSENT AGENDA - RESOLUTION #2020 - 64

Report of Municipal Clerk, Tax Collector, Utility Revenue Collector  
Resolutions:

# 2020 – 57 Resolution Authorizing Reimbursement to Regency Walk Homeowners

Association

58 Resolution Authorizing Reimbursement to The Lofts at Helmetta

59 Resolution Authorizing Reimbursement to Heather Glen Condominium

Association

60 Filing of Tonnage Grant Application

61 Tax Identification Statement

62 Payment of Bills

63 Temporary Emergency Appropriation #1

MOTION – Councilwoman Carolan-Genthe      SECOND – Councilman Dzingleski

ROLL CALL: 5 - 0

\* ACCEPTANCE OF MINUTES: January 15, 2020

MOTION – Councilman Dzingleski      SECOND – Councilwoman Carolan-Genthe

ROLL CALL: 4 - 0 - 1

\* REPORTS of Mayor, Committees, Borough Attorney, Borough Administrator

Councilman Perez said budget meetings are being held and they are making progress.

Finance meetings will be held regarding projects to be done.

Councilman Dzingleski said that the Easter Bunny Brunch will be held on April 5 from 11:00 A.M. to 1:00 P.M.

Councilwoman Carolan Genthe said the PTA Book Fair started today at Appleby & Schonely.

Conferences will be held, and appointments must be made. PTA are having hanging trees and

Easter Baskets will go to a homeless shelter. The Alliance is doing something similar, but theirs will be going to St. Peter's Hospital Children's Hospital. Canning will be at Shop Rite this weekend. The Fifth Grade will be having their Yard Sale and Car Wash on March 14<sup>th</sup> in Memorial School cafeteria. Rec sign-ups are currently going on. The Fifth Grade play will be Frozen Junior

The Mayor received an e-mail that the raised \$47,500 at their Tricky Tray which is great because it goes back to the school.

\* ORDINANCE – 2020 – 01 (Second Reading & Adoption)

An Ordinance to exceed the Municipal Budget Appropriation Limits and to establish a Cap Bank

A MOTION was made by Councilman Duffy and SECONDED by Councilwoman Carolan-Genthe to open the meeting to the Public regarding this ordinance. There being no one who wished to comment on this ordinance, the meeting was closed to the Public.

A MOTION to ADOPT this ordinance was made by Councilman Dzingleski and SECONDED by Councilman Duffy. ROLL CALL: 5 – 0

Borough Administrator Matthew Crane reported that the CDBG Grant's target area is Borghaus – Baker area or a ADA area. Councilman Karczewski said he spoke with Matt and thinks we should remove the ramp from the front and put up a lift. This year we will be doing the ramp by the Police station. The fire hydrant on Helmetta boulevard still has to be fixed.

The Mayor said Paul Reed advocated for Mr. Nartowicz and got the crosswalk sign put up. Conrail is going to come in April and fix the aprons. Paul said that this the third time they are repairing the Belgium block and if it happens again, he is going to ask the County if they could put a curb in. He is working with the Police to put up signs by Allegiance to slow down. He is also going to put signs by the lake. Councilwoman Carolan-Genthe asked if the tennis court be looked at. Matt said that it is on our list. Officer Sasso is working on a street light project with JCP&L Councilwoman Carolan Genthe said she has been in touch with the Boy Scouts in Spotswood who are looking for an Eagle Scout project.

The Mayor expressed his condolence to Christine Hughes whose longtime boyfriend has passed away.

\* RESOLUTION #2020-65- CLOSED SESSION – LAWYER/CLIENT PRIVILEGE –  
CONTRACT NEGOTIATION

MOTION – Councilman Karczewski SECOND – Councilwoman Carolan-Genthe

A MOTION to go into OPEN SESSION

MOTION – Councilwoman Carolan-Genthe SECOND – Councilman Karczewski

ROLL CALL: 5 – 0

\* ADJOURNMENT

There being no further business, a MOTION was made by Councilwoman Carolan-Genthe and SECONDED by Councilman Karczewski to adjourn at 8:10 P.M. All were in favor.

## REPORT OF THE MUNICIPAL CLERK

January, 2020

Recycling     \$14.68

Cats and Dogs   \$1551.00

# BOROUGH OF HELMETTA

## REPORT OF THE TAX COLLECTOR

MONTH OF: JANUARY 2020

DATED: 2/13/2020

TAXES 2019 8,314.45  
TAXES 2020 483,052.15  
TAXES 2021

DISBURSEMENTS 331.92  
INTEREST

COSTS FOR TAX SALE  
LIEN REDEMPTION + INT  
RECORDING FEES  
DUPLICATE CERT  
DUPLICATE BILL  
TAX SALE PREMIUMS

TOTAL 502,719.09

## TAX COLLECTORS TRUST

PRIOR BALANCE  
DEPOSITS  
INT

## DISBURSEMENTS

## LIEN REDEMPTIONS

BANK BALANCE  
LEDGER BALANCE

*Tina McDermott*

TINA MCDERMOTT  
TAX COLLECTOR

## ADJUSTMENTS

6% penalty 2019

627.65

627.65

## CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	49,150.22		
2020	2,321,363.54	(49,639.46)	(489.24)
		(90.77)	2,321,272.77

Ledger Bal

32,261.75
\$11,015.57
\$73.59
43,350.91

Statement Bal  
1/31/2020

43,350.91
43,350.91

[illegible]

February 13, 2020  
07:39 PM

BOROUGH OF HELMETTA  
Cash Receipts Totals from 01/01/20 to 01/31/20

Page No: 1

Range: Block: First to Last      Range of Util Accounts: First to Last  
 Lot:  
 Qual:  
 Range of Codes: First to Last      Range of Years: First to 2021      Range of Periods: 1 to 12  
 Range of Batch Ids: First to Last      Range of Dates: 01/01/20 to 01/31/20  
 Range of Sections: First to Last      Name to Print: Bill To  
 Range of Spec Tax Codes: First to Last      Print Ref Num: N      Print Utility w/Block/Lot/Qual: N  
 Payment Type Includes:      Tax: Y      Sp Charges: N      Lien: Y      Sp Assmnt: Y      Water: N      Sewer: N  
    Voucher Agency: N      Animal: N      Misc: Y  
 Payment Method Includes:      Cash: Y      Check: Y      Credit: Y      Voucher: N  
 Range of Installment Due Dates: First to Last  
 Print Miscellaneous w/Block/Lot/Qual: N      Print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2019	2020	2021		
001 Property Taxes	330	0.00	8,314.45	483,052.15	0.00	331.92	491,698.52
Tax Payments	330	0.00	8,314.45	483,052.15	0.00	331.92	491,698.52
LLR Lien Redemption	6	10,667.54	0.00	0.00	0.00	281.03	10,948.57
REC Recording Fees	1	67.00	0.00	0.00	0.00	0.00	67.00
Lien Payments	7	10,734.54	0.00	0.00	0.00	281.03	11,015.57
013 METER-READING	2	40.00	0.00	0.00	0.00	0.00	40.00
022 DUPLICATE BILL TAXES	1	5.00	0.00	0.00	0.00	0.00	5.00
Misc Payments	3	45.00	0.00	0.00	0.00	0.00	45.00
Payments Total:	340	10,779.54	8,314.45	483,052.15	0.00	612.95	502,759.09
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	340	10,779.54	8,314.45	483,052.15	0.00	612.95	502,759.09

Total Cash: 5,151.88  
 Total Check: 497,586.05  
 Total Credit: 21.16

40  
 502,719.09

February 13, 2020  
07:49 PM

BOROUGH OF HELMETTA  
Adjustment Report By Block/Lot/Qual

Page No: 1

Range: Block: First to Last      Bill Year Range: 0 to 2020      Adjust Code Range: First to Last  
Lot:      Bill Period Range: 1 to 4      Name/Location To Print: Owner Name  
Qual:      Date Range: First to 01/31/20      Page Break After Totals: N  
System Date Range: 01/01/20 to 01/31/20      Include Adjustment Type: All  
Include: Tax: Y Sp Charges: Y Lien: Y Special Assessment: Y

Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2019							
061	Lien - Transfer Exst	16	0.00	0.00	0.00	0.00	0
076	6% Penalty	<u>1</u>	<u>627.65</u>	<u>0.00</u>	<u>0.00</u>	<u>627.65</u>	<u>0</u>
		17	627.65	0.00	0.00	627.65	0
Total for Year 2020							
054	Vet Disallowed	<u>1</u>	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>1</u>
		1	250.00	0.00	0.00	250.00	1
Totals for All Years:							
054	Vet Disallowed	1	250.00	0.00	0.00	250.00	1
061	Lien - Transfer Exst	16	0.00	0.00	0.00	0.00	0
076	6% Penalty	<u>1</u>	<u>627.65</u>	<u>0.00</u>	<u>0.00</u>	<u>627.65</u>	<u>0</u>
		18	877.65	0.00	0.00	877.65	1



February 13, 2020  
07:20 PM

BOROUGH OF HELMETTA  
Totals Only Tax Account Status Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y  
Lot: Bill Year Range: 2020 to 2020 Include Prior Yr/Prd In Balance: Y  
Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N  
As Of Date: 01/31/20 Assessed Value/SPTX Code Year: 2020

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,429,965.73	1,429,960.52	0.00	0.00	2,859,926.25
Added/Omitted	1,188.51	1,188.49	0.00	0.00	2,377.00
Other Billing	750.00	0.00	250.00	0.00	1,000.00
Balance Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Payments (Prin)	519,337.29	22,602.42	90.77	0.00	542,030.48
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	912,566.95	1,408,546.59	159.23	0.00	2,321,272.77
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	912,566.95	1,408,546.59	159.23	0.00	2,321,272.77
Payments (Intr)	0.00	0.00	0.00	0.00	0.00
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 489.24-  
Current Balance: 2,321,272.77  
Total Balance: 2,320,783.53

2020 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,883,684	Disabled Person	5
Improvement Value:	139,195,146	Surviving Spouse	0
Limited Exemptions:	0	Veteran	42
Net Taxable Value:	223,039,058	Widow of Veteran	3

NOTE: Zero balance accounts ARE included on the total pages.

February 13, 2020  
07:21 PM

BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

Page No: 2

TAX YEAR 2020/1 - 2020/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	2,873,426.25	
Added	2,377.00	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	0.00	
TOTAL LEVY		2,875,803.25

2020 DEDUCTIONS

Senior Citizen ( 4 ) x 250.00	1,000.00	
Disabled Person ( 5 ) x 250.00	1,250.00	
Surviving Spouse ( 0 ) x 250.00	0.00	
Veteran ( 42 ) x 250.00	10,500.00	
Widow of Veteran ( 3 ) x 250.00	750.00	
TOTAL DEDUCTION AMOUNTS 2020/1 - 2020/4		( 13,500.00 )
		2,862,303.25

TOTAL LEVY TO BE COLLECTED

COLLECTIONS

Prepaid from Prior Year (before 01/01/20)

001 Property Taxes	58,978.33	
Total from Prior Year		58,978.33

Current Year (01/01/20 - 12/31/20)

001 Property Taxes	483,052.15	
Total Current Year		483,052.15

Subsequent Year (after 12/31/20)

Total Subsequent Year	0.00	
		542,030.48

TOTAL COLLECTIONS

NSF REVERSALS

TOTAL NSF REVERSALS		0.00
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TOTAL COLLECTIONS less NSF REVERSALS

( 542,030.48 )

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	0.00	0.00	0.00	0
053 Vet Allowed	0.00	0.00	0.00	0
054 Vet Disallowed	750.00	0.00	750.00	2
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	250.00	0.00	250.00	1
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 Wid Allowed	0.00	0.00	0.00	0
060 Wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Foreclosure	0.00	0.00	0.00	
063 Transfer Overpayment	0.00	0.00	0.00	
064 Refund Overpayment	0.00	0.00	0.00	
069 Cancelled - Resolutn	0.00	0.00	0.00	
070 County Board Judgmt	0.00	0.00	0.00	
071 Miscellaneous	0.00	0.00	0.00	

February 13, 2020  
07:21 PM

BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

Page No: 3

072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Phlty	0.00	0.00	0.00	
078	Lien Trnf Exst Phlty	0.00	0.00	0.00	
079	Arrears Trnsfr Phlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	0.00	0.00	0.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRg MISC	0.00	0.00	0.00	0
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	
HB	HOMESTEAD BENEFIT	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	0.00	0.00	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>3</u>

TOTAL ADJUSTMENTS

1,000.00

BALANCE 2020/1 - 2020/4

Credit Balances

90.77-

Debit Balances

2,321,363.54

TOTAL BALANCE 2020/1 - 2020/4

2,321,272.77

February 13, 2020  
07:21 PM

BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

Page No: 4

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

BOROUGH OF HELMETTA

2019

DELINQUENT TAXES

as of 1/31/2020

	TOTAL	Penalty	2019
new lien			
	Cash Recpts	adj	
LESS:			
DECEMBER	57,464.67		57,464.67
JANUARY	57,464.67	(8,314.45)	49,150.22
FEBRUARY			
MARCH			
APRIL			
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
BALANCE			\$ 49,150.22

February 13, 2020  
07:27 PM

BOROUGH OF HELMETTA  
Totals Only Tax Account Delinquent Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Print Balances Greater Than: 0.00  
 Lot: Bill Year Range: 2019 to 2019 Include Prior Yr/Prd In Balance: N  
 Qual: Bill Period Range: 1 to 4 Include Interest Through: 01/31/20  
 As Of Date: 01/31/20 Assessed Value/SPTX Code Year: 2019 Include Tax Sp Charges: N  
 Include Utility Due As Of 01/31/20: N Include Other special Charges: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	59,775.82	59,775.62	61,345.75	61,345.54	242,242.73
Added/Omitted	0.00	0.00	0.00	0.00	0.00
Other Billing	0.00	2,714.19-	0.00	1,986.55-	4,700.74-
Balance Adjustments (Prin)	0.00	0.00	196.01	176.01-	20.00
Payments (Prin)	53,249.99	49,456.77	48,770.20	36,934.81	188,411.77
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,525.83	7,604.66	12,771.56	22,248.17	49,150.22
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,525.83	7,604.66	12,771.56	22,248.17	49,150.22
Payments (Intr)	1,591.85	1,158.53	801.56	333.96	3,885.90
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00  
 Current Balance: 49,150.22  
 Total Per Diem Interest: 2,322.01  
 Total Balance: 51,472.23

2019 DEDUCTIONS

Number of Accts:	42	Senior Citizen	0
Land Value:	3,733,400	Disabled Person	0
Improvement Value:	4,116,800	Surviving Spouse	0
Limited Exemptions:	0	Veteran	0
Net Taxable Value:	7,850,200	Widow of Veteran	1

NOTE: Balance includes Bill Year/Period Range Only.  
 NOTE: Per Diem Interest is included for Bill Year/Period Range Only.

February 13, 2020  
07:20 PM

BOROUGH OF HELMETTA  
Totals Only Tax Account Status Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y  
Lot: Bill Year Range: 2019 to 2019 Include Prior Yr/Prd In Balance: Y  
Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N  
As Of Date: 01/31/20 Assessed Value/SPTX Code Year: 2019

	1st Quarter	2nd Quarter	3rd quarter	4th quarter	Total
Original Billed	1,407,166.39	1,407,161.12	1,449,739.64	1,449,733.73	5,713,800.88
Added/Omitted	3,023.87	3,023.83	0.00	2,251.60	8,299.30
Other Billing	500.00	46,338.43-	1,000.00	43,996.63-	88,835.06-
Balance Adjustments (Prin)	2,297.51-	1,101.94	4,116.23	52,154.50-	49,233.84-
Payments (Prin)	1,401,866.92	1,357,343.80	1,442,084.31	1,383,225.49	5,584,520.52
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,525.83	7,604.66	12,771.56	27,391.29-	489.24-
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,525.83	7,604.66	12,771.56	27,391.29-	489.24-
Payments (Intr)	3,008.46	2,377.75	1,650.95	907.35	7,944.51
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00  
Current Balance: 489.24-  
Total Balance: 489.24-

2019 DEDUCTIONS

Number of Accts: 1021  
Land Value: 83,884,044  
Improvement Value: 139,130,816  
Limited Exemptions: 0  
Net Taxable Value: 222,974,378

Senior Citizen 4  
Disabled Person 5  
Surviving Spouse 0  
Veteran 42  
Widow of Veteran 3

NOTE: Zero balance accounts ARE included on the total pages.

February 13, 2020  
07:20 PM

BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

Page No: 2

TAX YEAR 2019/1 - 2019/4

TAX LEVY		5,727,300.88	
Original (Original Billed + Deduction Amounts)		8,299.30	
Added		0.00	
Omitted		0.00	
Omitted/Added		0.00	
Rollback			
Prelim Adjustments		0.00	
089 Billing Adjustment			5,735,600.18
TOTAL LEVY			

2019 DEDUCTIONS		1,000.00	
Senior Citizen ( 4 ) x 250.00		1,250.00	
Disabled Person ( 5 ) x 250.00		0.00	
Surviving Spouse ( 0 ) x 250.00		10,500.00	
Veteran ( 42 ) x 250.00		750.00	
Widow of Veteran ( 3 ) x 250.00			
TOTAL DEDUCTION AMOUNTS 2019/1 - 2019/4			( 13,500.00 )
			5,722,100.18

TOTAL LEVY TO BE COLLECTED

COLLECTIONS

Prepaid from Prior Year (before 01/01/19)	42,495.40	
001 Property Taxes		42,495.40
Total from Prior Year		

Current Year (01/01/19 - 12/31/19)	5,520,338.36	
001 Property Taxes	10,098.64	
006 LIENHOLDER TAXES	3,273.67	
011 Omitted/Added Taxes		5,533,710.67
Total Current Year		

Subsequent Year (after 12/31/19)	8,314.45	
001 Property Taxes		8,314.45
Total Subsequent Year		5,584,520.52

TOTAL COLLECTIONS

NSF REVERSALS		0.00
TOTAL NSF REVERSALS		

( 5,584,520.52 )

TOTAL COLLECTIONS less NSF REVERSALS

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	500.00	250.00-	250.00	2
053 Vet Allowed	0.00	250.00-	250.00-	1
054 Vet Disallowed	1,000.00	250.00-	750.00	4
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 Wid Allowed	0.00	0.00	0.00	0
060 Wid Disallowed	250.00	0.00	250.00	1
061 Lien - Transfer Exst	0.00	2,483.56-	2,483.56-	
062 Foreclosure	0.00	0.00	0.00	
063 Transfer Overpayment	145,598.30	192,618.58-	47,020.28-	
064 Refund Overpayment	0.00	0.00	0.00	



February 13, 2020  
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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

Page No: 3

069	Cancelled - Resolutn	0.00	0.00	0.00
070	County Board Judgmt	0.00	0.00	0.00
071	Miscellaneous	0.00	0.00	0.00
072	State Tax Appeal	0.00	0.00	0.00
073	Lien - Establish New	0.00	0.00	0.00
074	Lien - Transfer O.B.	0.00	0.00	0.00
075	Arrears - Transfer	0.00	0.00	0.00
076	6% Penalty	627.65	0.00	627.65
077	Lien Estab New Pnlt	0.00	0.00	0.00
078	Lien Trnf Exst Pnlt	0.00	0.00	0.00
079	Arrears Trnsfr Pnlt	0.00	0.00	0.00
080	Credit Interest	0.00	0.00	0.00
081	POST WRONG PROP	0.00	0.00	0.00
082	TRANSFER PAYMENT	0.00	0.00	0.00
083	Charge Interest	0.00	0.00	0.00
084	Disabled Vet Exempt	0.00	0.00	0.00
085	Transf to Water/Sewr	0.00	0.00	0.00
086	NSF CHECK	20.00	0.00	20.00
087	Transfer Balance	0.00	0.00	0.00
088	LIENHOLDER PAYMENT	0.00	0.00	0.00
090	SPECIAL CHARGE	0.00	0.00	0.00
091	LIEN - SP CHRG MISC	0.00	0.00	0.00
152	Senior Chargeback	0.00	0.00	0.00
156	Disabled Chargeback	0.00	0.00	0.00
158	SSP Chargeback	0.00	0.00	0.00
HB	HOMESTEAD BENEFIT	0.00	44,624.28-	44,624.28-
HR	HOMESTEAD REBATE	0.00	46,338.43-	46,338.43-
MIS	MISC	0.00	0.00	0.00
RVR	RVRSL ADJ	0.00	0.00	0.00
		<u>148,745.95</u>	<u>286,814.85-</u>	<u>138,068.90-</u>

0  
0  
0

11

138,068.90-

TOTAL ADJUSTMENTS

BALANCE 2019/1 - 2019/4  
Credit Balances  
Debit Balances  
TOTAL BALANCE 2019/1 - 2019/4

49,639.46-  
49,150.22

489.24-

February 13, 2020  
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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

Page No: 4

	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>



591-595 Avenue C  
Bayonne, NJ 07002

Address Service Requested

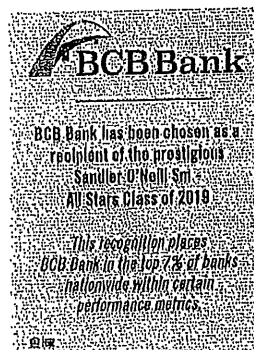
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PAGE: 1 of 3  
PRIMARY: XXXXXXXXXXXXX3028  
DATE: 01/31/2020

15325 0.6400

TR 00000

Borough Of Helmetta  
Helmetta Tax Collection Trust Fund  
51 Main Street  
Helmetta, NJ 08828-1127



## LOCAL GOVERNMENT TIERED

ACCOUNT: XXXXXXXXXXXXX3028

BOROUGH OF HELMETTA  
HELMETTA TAX COLLECTION TRUST FUND

### ACCOUNT SUMMARY

LOCAL GOVERNMENT TIERED		IMAGES	0
ACCOUNT NUMBER	XXXXXXXXXXXX3028	STATEMENT DATES	1/01/20 THRU 2/02/20
PREVIOUS BALANCE	32,261.75	DAYS IN THIS STATEMENT PERIOD	33
1 DEPOSITS/CREDITS	11,015.57	AVERAGE LEDGER	38,270.24
CHECKS/DEBITS	0.00	AVERAGE COLLECTED	38,270.24
SERVICE CHARGE	0.00	INTEREST EARNED	79.01
INTEREST PAID	73.59	ANNUAL PERCENTAGE YIELD EARNED	2.31 %
CURRENT BALANCE	43,350.91	2020 INTEREST PAID	73.59



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LOCAL GOVERNMENT TIERED		ACCOUNT: XXXXXXXXXXXXX3028	
TRANSACTIONS			
DATE	DESCRIPTION	DEBITS	CREDITS
01/16	RDC DEPOSIT		11,015.57
01/31	INTEREST DEPOSIT		73.59
INTEREST RATE			
DATE		RATE	
12/31		2.250000%	

TAX COLLECTOR'S TRUST ACCOUNT - BOROUGH OF HELMETTA									
DATE	CK#	SOURCE	NATURE OF ITEM	CK AMT	cl	DEP AMT	Ck Register	CLEARED	NOTES
							BALANCE	BALANCE	
12/31/19							\$32,261.75	\$32,261.76	Balance as of 12/31/19 statement
1/16/20		18-00009	Lien Redemption		X	\$11,015.67	\$43,277.32		
1/31/20		INTEREST PAID			X	\$73.69	\$43,350.91		Balance as of 1/31/20 statement

TAX COLLECTOR'S TRUST ACCOUNT - BOROUGH OF HELMETTA						Ck Register	CLEARED	
DATE	CK#	SOURCE	NATURE OF ITEM	CK AMT	g	DEP AMT	BALANCE	NOTES
12/31/19							\$32,261.75	Balance as of 12/31/19 statement
1/16/20		18-00009	Lien Redemption		X	\$11,015.57	\$43,277.32	
1/31/20		INTEREST PAID			X	\$73.59	\$43,350.91	Balance as of 1/31/20 statement

**RESOLUTION  
2020-57**

**RESOLUTION AUTHORIZING REIMBURSEMENT TO REGENCY  
WALK HOMEOWNERS ASSOCIATION PURSUANT TO N.J.S.A. 40:67-  
23.2 et seq., AS AMENDED, FOR THE YEAR 2019**

**WHEREAS**, Regency Walk Homeowners Association (the "Association") is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the "Law"); and

**WHEREAS**, the Borough of Helmetta is required to reimburse the Association for certain municipal services pursuant to the Law; and

**WHEREAS**, if the Borough provides reimbursement to the Association for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

**WHEREAS**, the Borough and the Association entered into an Agreement around March 17, 2004 establishing the reimbursement procedure for covered municipal services; and

**WHEREAS**, the Public Works Supervisor has determined that, under the Borough's agreements in place for 2019, it would have cost the Borough \$226.62 to provide snow removal services to Regency Walk; and

**WHEREAS**, the Association submitted bills from Jersey Central Power & Light for street lighting for the year 2019 in the amount of \$2,491.33; and

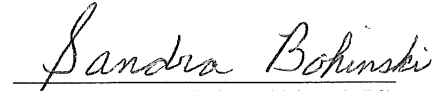
**WHEREAS**, the Public Works Supervisor has determined that, under the Borough's agreements in place for 2019, it would have cost the Borough \$1,163.76 to perform comparable leaf recycling services.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the amount of \$3,881.71 to Regency Walk Homeowners Association representing 2019 snow removal reimbursement of \$226.62, 2019 street light reimbursement of \$2,491.33 and leaf recycling reimbursement of \$1,163.76.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski		✓	✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 19, 2020.

  
\_\_\_\_\_  
SANDRA BOHINSKI, RMC  
Municipal Clerk



**RESOLUTION  
2020-58**

**RESOLUTION AUTHORIZING REIMBURSEMENT TO LOFTS AT  
HELMETTA PURSUANT TO N.J.S.A. 40:67-23.2 et seq., AS AMENDED, FOR  
THE YEAR 2019**

**WHEREAS**, Regency Walk Homeowners Association (the "Association") is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the "Law"); and

**WHEREAS**, the Borough of Helmetta is required to reimburse the Association for certain municipal services pursuant to the Law; and

**WHEREAS**, if the Borough provides reimbursement to the Lofts at Helmetta for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

**WHEREAS**, Kaplan Companies, submitted bills from Central Jersey Waste for garbage and recycling services for the year 2019 in the amount of \$27,000.00, which represents garbage and recycling pickup at twice the frequency of the Borough pickup; and

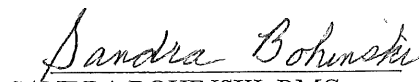
**WHEREAS**, the Borough agrees to the amount in the Solid Waste Collection Agreement in the amount of \$21,000.00

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the amount of twenty-one thousand dollars (21,000) to Lofts at Helmetta representing 2019 garbage reimbursement

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski		✓	✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

**CERTIFICATION**

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 19, 2020.

  
SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION  
#2020 - 59**

**RESOLUTION AUTHORIZING REIMBURSEMENT TO HEATHER GLEN  
CONDOMINIUM ASSOCIATION PURSUANT TO CHAPTER 299, PUBLIC  
LAW 1989, AS AMENDED, FOR THE YEAR 2019**

**WHEREAS**, Heather Glen Condominium Association (the "Association") is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the "Law"); and

**WHEREAS**, the Borough of Helmetta is required to provide to reimburse the Association for certain municipal services pursuant to the Law; and

**WHEREAS**, if the Borough provides reimbursement to the Association for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

**WHEREAS**, the Borough and the Association entered into an Agreement dated June 23, 1994 providing for the reimbursement procedure for covered municipal services; and

**WHEREAS**, RCP Management Company, on behalf of the Association, submitted bills from Solterra Recycling Solutions for garbage and recycling services for the year 2019 in the amount of \$62,820.00, which represents garbage and recycling pickup at twice the frequency of the Borough pickup; and

**WHEREAS**, the Chief Finance Officer has determined that the cost that would have been paid by the Association if they had the same level of service provided by the Borough to be \$31,410.00; and

**WHEREAS**, the Chief Finance Officer has determined that, under the Borough's agreements in place for 2019, it would have cost the Borough approximately \$75,613.98 to provide equivalent services; and

**WHEREAS**, RCP Management Company, on behalf of the Association, submitted bills from Jersey Central Power & Light for street lighting for the year 2019 in the amount of \$6,162.49; and

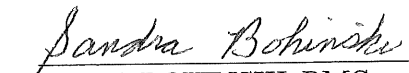
**WHEREAS**, the Borough is responsible for forty percent (40%) of the street lighting bill as certain of the lights illuminate private parking areas.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the amount of thirty-five thousand four hundred ninety-one dollars and eighty-six cents (\$35,491.86) to Heather Glen Condominium Association representing 2019 garbage reimbursement of thirty-one thousand four hundred ten dollars (\$31,410.00) and 2019 street light reimbursement of two thousand four hundred sixty-six dollars (\$2,465.00).

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski		✓	✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 19, 2020.

  
 SANDRA BOHINSKI, RMC  
 Municipal Clerk

**RESOLUTION  
2020 - 60**

**FILING OF TONNAGE GRANT APPLICATION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act.

**WHEREAS**, the recycling act imposes on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and indicate the assent of the Borough of Helmetta to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed.


**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Helmetta that the Borough of Helmetta hereby endorses the submission of a Municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection, Office of Recycling and designates Paul Reed as Recycling Coordinator, to ensure that the said application is properly filed; and

**BE IT FUTHER RESOLVED** that the monies from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purpose of recycling

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski		✓	✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 19, 2020.

  
\_\_\_\_\_  
SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION  
2020 - 61**

**TAX IDENTIFICATION STATEMENT**

**WHEREAS**, the Recycling Enhancement Act, P.L. 2007, chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, there is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility.

**WHEREAS**, whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant moneys received by the municipality shall be expended only for its recycling program

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Helmetta that the Borough of Helmetta hereby certifies a submission of expenditure for taxes paid pursuant to P.L.2007, Chapter 311, in 2020 for tons in the amount of . Documentation supporting this submission is available at the Helmetta Municipal Building and shall be maintained for no less than five years from this date.

Tonnage	2019
---------	------


January	58.05
February	51.18
March	62.23
April	71.63
May	82.51
June	74.30
July	66.19
August	83.54
September	70.71
October	58.69
November	62.24
December	<u>76.28</u>

Total	817.55
-------	--------

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski		✓	✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

### CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 19, 2020

  
SANDRA BOHINSKI, RMC  
 Municipal Clerk

RESOLUTION  
#2020 – 62

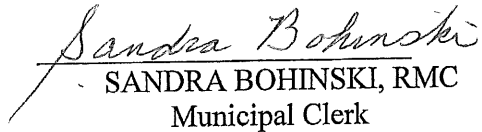
PAYMENT OF BILLS

BE IT RESOLVED, that all bills as shown on the bill list be paid.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski		✓	✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 19, 2020.

  
SANDRA BOHINSKI, RMC  
Municipal Clerk



February 14, 2020  
01:46 PM

BOROUGH OF HELMETTA  
Bill List By P.O. Number

Page No: 1

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract PO Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
19-01368	11/13/19	SHERWIN WILLIAMS	49.24	9-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/13/19 02/13/20	
1	PALNT FOR COURT ROOM								
19-01414	12/03/19	MAIN ELECTRIC SUPPLY CO., INC.	4.56	9-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	12/03/19 02/13/20	
2	4 ROUND BOX 5 HOLE		3.95	9-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	12/03/19 02/13/20	
3	BOX COVER		4.93	9-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	12/03/19 02/13/20	
4	LAMPHOLDER		13.44						
19-01477	12/23/19	AUTOZONE STORES LLC	37.96	9-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R	12/23/19 02/13/20	
1	FLUID FILM SPRAY								
19-01486	12/26/19	ENCON005 ENCON SERVICE COMPANY	900.00	9-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	12/26/19 02/13/20	
1	LUXAIRE FURNANCE #4-COM CENTER								
19-01497	01/02/20	MGL PRINTING SOLUTIONS	184.00	9-01-20-120-020	B	MUNICIPAL CLERK OE	R	12/31/19 02/13/20	
1	DOG LICENSES		178.00	9-01-20-120-020	B	MUNICIPAL CLERK OE	R	12/31/19 02/13/20	
2	DOG LICENSE TAGS		147.00	9-01-20-120-020	B	MUNICIPAL CLERK OE	R	12/31/19 02/13/20	
3	CAT LICENSES		124.00	9-01-20-120-020	B	MUNICIPAL CLERK OE	R	12/31/19 02/13/20	
4	CAT LICENSE TAGS		633.00						
19-01501	01/02/20	BCTBU005 BCT BURKE CO.	814.15	9-01-28-796-020	B	PARKS OE	R	12/31/19 02/13/20	
3	ADA SWING FOR HELM MILL PARK		294.83	9-01-28-796-020	B	PARKS OE	R	12/31/19 02/13/20	
4	ADA SWING FREIGHT		1,108.98						
19-01505	01/03/20	FIRE & SAFETY SERVICES CORP.	5,512.00	9-01-25-749-020	B	FIRE DEPARTMENT OE	R	12/31/19 02/13/20	
1	REPAIRS FOR 36-1								
20-00011	01/07/20	AUTOZONE STORES LLC	33.98	0-01-26-765-020	B	STREETS & ROADS OE	R	01/07/20 02/13/20	
1	WORK SAFETY GLOVES		24.99	0-01-26-765-020	B	STREETS & ROADS OE	R	01/07/20 02/13/20	
2	WORK SAFETY GLOVES		58.97						

February 14, 2020  
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BOROUGH OF HELMETTA  
Bill list By P.O. Number

Page No: 2

PO #	PO date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Rcvd	Chk/Void
Item Description					Acct Type Description		Enc Date	Date Invoice
20-00016 01/08/20 PRE03		PRECISION ANALYTICAL SVCS, INC						
1 DECEMBER SAMPLE ANALYSIS			37.00	9-05-55-500-021	B WATER OPERATING OE	R	01/08/20 02/13/20	
20-00021 01/09/20 HOM02		HOME DEPOT						
1 BOLTS FOR HYDRANT BONNET			140.00	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/09/20 02/13/20	
2 NUTS FOR HYDRANT BONNET			57.60	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/09/20 02/13/20	
			197.60					
20-00022 01/09/20 BEN02		BEN SHAFER RECREATION INC.						
1 SNUFFER FOR CIGARETTES			244.44	9-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/09/20 02/13/20	
2 FREIGHT			229.00	9-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/09/20 02/13/20	
			473.44					
20-00024 01/10/20 NEW08		NEW JERSEY FIRE EQUIPMENT CO.						
1 NJSC- FLOW TEST			1,080.00	9-01-25-749-020	B FIRE DEPARTMENT OE	R	01/10/20 02/13/20	
20-00031 01/13/20 HOM02		HOME DEPOT						
1 SPRAY PAINT			8.54	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/13/20 02/13/20	
2 CENTER SNIPS			13.97	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/13/20 02/13/20	
3 TORCH KIT			45.97	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/13/20 02/13/20	
			68.48					
20-00035 01/13/20 NEW36		NEW JERSEY WATER ASSOCIATION						
1 DUES-PAUL REED			375.00	0-05-55-500-021	B WATER OPERATING OE	R	01/13/20 02/13/20	
20-00036 01/14/20 BET01		BETTER LIVING						
1 PAINT TRAY LINERS			7.90	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/14/20 02/13/20	
2 PAINT CAN LINERS (6PK)			5.49	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/14/20 02/13/20	
			13.39					
20-00040 01/16/20 HEL04		HELMETTA FIRE DEPARTMENT						
1 AMPLIFIED CHARGER			900.00	9-01-25-749-021	B FIRE DEPARTMENT-COMMUNICATIONS EQUIPMENT R		01/16/20 02/13/20	
2 G5 DUAL BAND PAGERS			5,960.00	9-01-25-749-021	B FIRE DEPARTMENT-COMMUNICATIONS EQUIPMENT R		01/16/20 02/13/20	
3 LITHIUM ION BATTERIES			495.20	9-01-25-749-021	B FIRE DEPARTMENT-COMMUNICATIONS EQUIPMENT R		01/16/20 02/13/20	
4 SHIPPING			26.10	9-01-25-749-021	B FIRE DEPARTMENT-COMMUNICATIONS EQUIPMENT R		01/16/20 02/13/20	
			7,381.30					
20-00041 01/16/20 STALL		STAPLES ADVANTAGE						
1 MINUTE BOOKS			297.38	9-01-20-120-020	B MUNICIPAL CLERK OE	R	01/16/20 02/13/20	

February 14, 2020  
01:46 PM

BOROUGH OF HELMETTA  
Bill List By P.O. Number

Page No: 3

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void
Item Description					Acct Type Description		Enc Date	Date Invoice
20-00042 01/16/20 MGL01		MGL PRINTING SOLUTIONS						
1 1099 FORMS			22.50	0-01-20-705-021	B FINANCE OE	R	01/16/20 02/13/20	
2 ENVELOPES			12.75	0-01-20-705-021	B FINANCE OE	R	01/16/20 02/13/20	
3 SHIPPING			14.00	0-01-20-705-021	B FINANCE OE	R	01/16/20 02/13/20	
			49.25					
20-00046 01/21/20 HOM02		HOM DEPOT						
1 BATTERIES FOR ALARM PANEL			59.94	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/21/20 02/13/20	
20-00047 01/21/20 KELS005		KELSO & BURGESS						
1 COURT SESSION 1/14/2020			400.00	0-01-25-757-020	B MUNICIPAL PROSECUTOR OE	R	01/21/20 02/13/20	
20-00048 01/21/20 WATER005		WATER RESOURCE MANAGEMENT, INC						
1 WH19M01-12			510.00	9-05-55-500-021	B WATER OPERATING OE	R	01/21/20 02/13/20	
2 WH19M01-12			1,275.00	9-07-55-500-021	B SEWER OPERATING OE	R	01/21/20 02/13/20	
			1,785.00					
20-00050 01/21/20 REG04		REGENCY WALK HOMEOWNERS ASSOC						
1 2019 CONDO ACT REIMB-ST LIGHTS			2,491.33	9-01-26-325-002	B CONDO ACT / STREET LIGHTS	R	01/21/20 02/13/20	
2 2019 CONDO ACT REIMB-LEAF			1,163.76	9-01-26-325-021	B CONDO ACT/SNOW & LEAF REMOVAL	R	01/21/20 02/13/20	
3 2019 CONDO ACT REIMB-SNOW			226.62	9-01-26-325-021	B CONDO ACT/SNOW & LEAF REMOVAL	R	01/21/20 02/13/20	
			3,881.71					
20-00051 01/22/20 HIGHW005		HIGHWAY EQUIPMENT COMPANY						
1 BANDIT CHIPPER BLADES			216.00	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/22/20 02/13/20	
2 FREIGHT			22.91	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/27/20 02/13/20	
			238.91					
20-00052 01/22/20 BET01		BETTER LIVING						
1 STORAGE HOOKS FOR DPW SHOP			29.88	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/22/20 02/13/20	
20-00054 01/22/20 WBM01		W.B. MASON						
1 COVERS			95.85	0-01-31-834-020	B OFFICE SUPPLIES	R	01/22/20 02/13/20	
2 CD BINDER KIT			49.98	0-01-31-834-020	B OFFICE SUPPLIES	R	01/22/20 02/13/20	
3 916XL INK			107.98	0-01-20-120-020	B MUNICIPAL CLERK OE	R	01/22/20 02/13/20	
			253.81					
20-00058 01/24/20 JAM04		JAMESBURG PRESS						
1 2,000 WINDOW ENVELOPES			72.00	0-01-31-834-020	B OFFICE SUPPLIES	R	01/24/20 02/13/20	

February 14, 2020  
01:46 PM

BOROUGH OF HELMETTA  
Bill List By P.O. Number

Page No: 4

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Rcvd	Chk/Void
Item Description						Account	Type Description	Enc Date	Date Invoice
20-00058 01/24/20 JAM04 JAMESBURG PRESS				Continued					
2 2,000 WINDOW ENVELOPES			24.00	0-05-55-500-021		B WATER OPERATING OE	R	01/24/20 02/13/20	
3 2,000 WINDOW ENVELOPES			24.00	0-07-55-500-021		B SEWER OPERATING OE	R	01/24/20 02/13/20	
			120.00						
20-00059 01/27/20 HEA01 HEATHER GLEN CONDO ASSOCIATES									
1 STREET LIGHTING REIMBURSEMENT			2,465.00	9-01-26-325-002		B CONDO ACT / STREET LIGHTS	R	01/27/20 02/13/20	
2 TRASH/RECYCLING REIMBURSEMENT			31,410.00	9-01-26-325-020		B CONDO ACT / TRASH RMWL	R	01/27/20 02/13/20	
			33,875.00						
20-00062 01/27/20 HOM02 HOME DEPOT									
1 16x20 TARP			54.98	0-01-26-772-020		B BUILDINGS & GROUNDS OE	R	01/27/20 02/13/20	
20-00063 01/27/20 RUTGE005 RUTGERS UNIVERSITY									
1 FLOOD HAZARD AREA CONTROL			295.00	0-01-26-765-020		B STREETS & ROADS OE	R	01/27/20 02/13/20	
2 FLOOD HAZARD AREA TECH STAND 1			295.00	0-01-26-765-020		B STREETS & ROADS OE	R	01/27/20 02/13/20	
3 FLOOD HAZARD AREA TECH STAND 2			295.00	0-01-26-765-020		B STREETS & ROADS OE	R	01/27/20 02/13/20	
			885.00						
20-00067 01/28/20 HOM02 HOME DEPOT									
1 NUTS FOR BOLTS HYDRANTS			12.90	0-01-26-772-020		B BUILDINGS & GROUNDS OE	R	01/28/20 02/13/20	
2 BOLTS FOR HYDRANTS (15PK)			48.60	0-01-26-772-020		B BUILDINGS & GROUNDS OE	R	01/28/20 02/13/20	
			61.50						
20-00068 01/28/20 NEW23 NJ LEAGUE OF MUNICIPALITIES									
1 2020 MEMBERSHIP DUES			356.00	0-01-20-120-020		B MUNICIPAL CLERK OE	R	01/28/20 02/13/20	
20-00069 01/28/20 EAS03 EAST BRUNSWICK TOWNSHIP									
1 1/17/2020 & 1/20/2020 SALT			516.90	0-01-26-765-020		B STREETS & ROADS OE	R	01/28/20 02/14/20	
2 ADMIN FEE			25.85	0-01-26-765-020		B STREETS & ROADS OE	R	01/28/20 02/14/20	
			542.75						
20-00070 01/28/20 PWA01 PUBLIC WORKS ASSOC. OF NJ									
1 PWA01 MEMBERSHIP-PAUL REED			75.00	0-01-26-765-020		B STREETS & ROADS OE	R	01/28/20 02/13/20	
20-00071 01/29/20 CLA01 CLARKIN & VIGNUOLO, P.C.									
1 FILE #232.042-15 HIGH ST.			2,131.50	T-14-57-000-022		B ESCROW - 15 HIGH STREET LLC	R	01/29/20 02/13/20	

February 14, 2020  
01:46 PM

BOROUGH OF HELMETTA  
Bill List By P.O. Number

Page No: 5

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item	Description				Acct Type	Description		Enc Date	Date	
20-00075	02/03/20	GAR02		GARDEN STATE HIGHWAY, INC.						
1	DO NOT WALK ON ICE SIGN		67.50	0-01-26-772-020	R	B BUILDINGS & GROUNDS OE		02/03/20	02/13/20	
2	U-CHANNEL POST		41.60	0-01-26-772-020	R	B BUILDINGS & GROUNDS OE		02/03/20	02/13/20	
3	TAP BOLTS		5.10	0-01-26-772-020	R	B BUILDINGS & GROUNDS OE		02/03/20	02/13/20	
4	NUTS		4.40	0-01-26-772-020	R	B BUILDINGS & GROUNDS OE		02/03/20	02/13/20	
5	WASHERS		2.00	0-01-26-772-020	R	B BUILDINGS & GROUNDS OE		02/03/20	02/13/20	
6	FREIGHT		35.00	0-01-26-772-020	R	B BUILDINGS & GROUNDS OE		02/03/20	02/13/20	
			155.60							
20-00076	02/03/20	PEN03		PENGUIN MANAGEMENT, INC.						
1	E-DISPATCH MARCH-AUGUST 2020		474.00	0-01-25-749-020	R	B FIRE DEPARTMENT OE		02/03/20	02/13/20	
20-00077	02/03/20	MCU01		Middlesex Cty utilities Auth						
1	DUMPING CHARGES-JANUARY 2020		4,810.26	0-01-32-837-020	R	B LANDFILL/DISPOSAL SOLID WASTE		02/03/20	02/13/20	
20-00078	02/03/20	KAP01		KAPLAN AT HELMETTA LLC						
1	2019 TRASH/RECYCLING REIMBURSE		21,000.00	9-01-26-325-020	R	B CONDO ACT / TRASH RMVL		02/03/20	02/13/20	
20-00079	02/04/20	ONE02		ONE CALL CONCEPTS, INC.						
1	REGULAR LOCATES-JANUARY		12.24	0-01-26-765-020	R	B STREETS & ROADS OE		02/04/20	02/13/20	
20-00081	02/05/20	HOM03		HOME NEWS & TRIBUNE						
1	MEETING DATES 2020		19.78	0-01-20-120-020	R	B MUNICIPAL CLERK OE		02/05/20	02/13/20	
2	ORDINANCE #2020-1		74.82	0-01-20-120-020	R	B MUNICIPAL CLERK OE		02/05/20	02/13/20	
			94.60							
20-00082	02/10/20	MID17		MIDDLESEX COUNTY TREASURER						
1	FUEL USAGE JANUARY/SURCHARGE		221.83	0-01-31-833-020	R	B GASOLINE		02/10/20	02/13/20	
20-00083	02/10/20	STA17		STAR2STAR COMMUNICATIONS						
1	TELEPHONE-FEBRUARY (PD)		199.62	0-01-31-827-020	R	B TELEPHONE COSTS		02/10/20	02/13/20	
2	TELEPHONE-FEBRUARY (FD)		241.06	0-01-31-827-020	R	B TELEPHONE COSTS		02/10/20	02/13/20	
3	TELEPHONE-FEBRUARY (MUNICIPAL)		288.70	0-01-31-827-020	R	B TELEPHONE COSTS		02/10/20	02/13/20	
			729.38							
20-00084	02/10/20	JCP01		JCP&L						
1	STREET LIGHTING/ELECTRICITY		1,293.00	0-01-31-826-020	R	B STREET LIGHTING		02/10/20	02/13/20	

February 14, 2020  
01:46 PM

BOROUGH OF HELMETTA  
Bill List By P.O. Number

Page No: 6

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description		Enc Date	Date	
20-00084 02/10/20 JCP01 JCP&L				Continued					
2 STREET LIGHTING/ELECTRICITY			788.44	0-01-31-825-020	B ELECTRICITY	R	02/10/20	02/13/20	
			2,081.44						
20-00085 02/10/20 GRE		GREATAMERICA FINANCIAL SERVICE							
1 STAR2STAR PHONE SYSTEM			437.21	0-01-31-827-020	B TELEPHONE COSTS	R	02/10/20	02/13/20	
20-00086 02/10/20 XTE01		XTEL COMMUNICATIONS							
1 FAX LINES			454.95	0-01-31-827-020	B TELEPHONE COSTS	R	02/10/20	02/13/20	
20-00087 02/10/20 MUN03		MUNICIPAL CLERKS ASSOC OF NJ							
1 2020 EDUCATION CONFERENCE			370.00	0-01-20-120-020	B MUNICIPAL CLERK OE	R	02/10/20	02/13/20	
20-00088 02/10/20 MUN08		MUNICIPAL CAPITAL FINANCE							
1 SAVIN PYMT #55			338.54	0-01-31-832-020	B COPYING	R	02/10/20	02/13/20	
20-00089 02/10/20 COMCA649		COMCAST							
1 ACCT# 8499 05 248 0023649			80.63	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/10/20	02/13/20	
2 ACCT# 8499 05 248 0023649			26.87	0-05-55-500-021	B WATER OPERATING OE	R	02/10/20	02/13/20	
3 ACCT# 8499 05 248 0023649			26.87	0-07-55-500-021	B SEWER OPERATING OE	R	02/10/20	02/13/20	
			134.37						
20-00090 02/10/20 COMCA656		COMCAST							
1 ACCT# 8499 05 248 0023656			102.44	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/10/20	02/13/20	
20-00093 02/11/20 AMAZ0005		AMAZON CAPITAL SERVICES							
1 INVOICE#141G-1KM4-CL6W			129.95	0-01-26-765-020	B STREETS & ROADS OE	R	02/11/20	02/13/20	
20-00096 02/11/20 ROS02		THOMAS C. ROSELLI, ESQ.							
1 PUBLIC DEFENDER-FEBRUARY			300.00	0-01-20-712-020	B LEGAL SERVICES OE	R	02/11/20	02/13/20	
20-00097 02/11/20 PUR01		PURCHASE POWER							
1 POSTAGE REFILL			492.59	0-01-31-831-020	B POSTAGE	R	02/11/20	02/13/20	
2 POSTAGE REFILL			164.20	0-05-55-500-021	B WATER OPERATING OE	R	02/11/20	02/13/20	
3 POSTAGE REFILL			164.20	0-07-55-500-021	B SEWER OPERATING OE	R	02/11/20	02/13/20	
			820.99						
20-00098 02/11/20 KELSO005		KELSO & BURGESS							
1 COURT SESSION 2/11/2020			400.00	0-01-25-757-020	B MUNICIPAL PROSECUTOR OE	R	02/11/20	02/13/20	



February 14, 2020  
01:46 PM

BOROUGH OF HELMETTA  
Bill List By P.O. Number

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	15,303.83	0.00	15,303.83	0.00	0.00	15,303.83
WATER OPERATING FUND	0-05	590.07	0.00	590.07	0.00	0.00	590.07
SEWER OPERATING FUND	0-07	215.07	0.00	215.07	0.00	0.00	215.07
Year Total:		16,108.97	0.00	16,108.97	0.00	0.00	16,108.97
CURRENT FUND	9-01	76,243.45	0.00	76,243.45	0.00	0.00	76,243.45
WATER OPERATING FUND	9-05	547.00	0.00	547.00	0.00	0.00	547.00
SEWER OPERATING FUND	9-07	1,275.00	0.00	1,275.00	0.00	0.00	1,275.00
Year Total:		78,065.45	0.00	78,065.45	0.00	0.00	78,065.45
BUILDERS' ESCROW FUND	T-14	2,131.50	0.00	2,131.50	0.00	0.00	2,131.50
Total of All Funds:		96,305.92	0.00	96,305.92	0.00	0.00	96,305.92



**BOROUGH OF HELMETTA**

**RESOLUTION  
#2020-63**

**TEMPORARY EMERGENCY APPROPRIATION #1**

**WHEREAS**, an emergency condition has arisen in the 2020 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

**WHEREAS**, the total Emergency Temporary Resolutions adopted in the year 2020 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution totals \$396,512.00 (three hundred ninety-six thousand five hundred and twelve dollars), and;

**Now, therefore, be it resolved** that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for:

<b>Current Fund</b>		
<b>Mayor &amp; Council-Website</b>		
0-01-20-110-023		1,650.00
<b>Municipal Clerk</b>		
0-01-20-120-010	Salaries & Wages	10,000.00
0-01-20-120-020	Other Expenses	2,000.00
<b>Administrator</b>		
0-01-20-701-010	Salaries & Wages	10,000.00
<b>Finance</b>		
0-01-20-705-010	Salaries & Wages	5,000.00
0-01-20-705-021	Other Expenses	5,000.00
<b>Revenue Admin Tax Collector</b>		
0-01-20-708-010	Salaries & Wages	3,000.00
<b>Tax Assessor</b>		
0-01-20-710-010	Salaries & Wages	3,000.00
<b>Legal</b>		
0-01-20-712-020	Other Expenses	15,000.00
<b>Planning Board</b>		
0-01-21-720-010	Salaries & Wages	1,500.00
<b>Uniform Construction</b>		
0-01-22-725-010	Salaries & Wages	1,500.00
0-01-22-725-020	Other Expenses	1,000.00
<b>Liability Insurance</b>		
0-01-23-730-020	Other Expenses	11,000.00
<b>Worker's Comp Insurance</b>		
0-01-23-732-020	Other Expenses	11,000.00
<b>Health Insurance Employee</b>		

0-01-23-733-020	Other Expenses	25,000.00
<b>Fire Prevention Bureau</b>		
0-01-25-752-010	Salaries & Wages	1,000.00
<b>Municipal Prosecutor</b>		
0-01-25-757-020	Other Expenses	2,000.00
<b>Vehicle Maintenance -DPW</b>		
0-01-26-315-020	Other Expenses	5,000.00
<b>Streets &amp; Roads</b>		
0-01-26-765-020	Other Expenses	5,000.00
<b>Building &amp; Grounds</b>		
0-01-26-772-020	Other Expenses	15,000.00
<b>Animal Control</b>		
0-01-27-788-010	Salaries & Wages	1,000.00
0-01-27-788-020	Other Expenses	500.00
<b>Parks</b>		
0-01-28-796-020	Other Expenses	1,000.00
<b>Electricity</b>		
0-01-31-825-020	Other Expenses	6,000.00
<b>Street Lighting</b>		
0-01-31-826-020	Other Expenses	5,000.00
<b>Telephone Costs</b>		
0-01-31-827-020	Other Expenses	2,000.00
<b>Natural Gas</b>		
0-01-31-829-020	Other Expenses	5,000.00
<b>Office Supplies</b>		
0-01-31-834-020	Other Expenses	1,000.00
<b>Landfill/Disposal Solid Waste</b>		
0-01-32-837-020	Other Expenses	10,000.00
<b>PERS Contribution</b>		
0-01-36-844-020		22,000.00
<b>PFRS Contribution</b>		
0-01-36-847-020		54,539.00
<b>Early Retirement Incentive Program</b>		
0-01-36-848-020		6,967.00
<b>Social Security</b>		
0-01-36-845-015		10,000.00
<b>Total Current Fund</b>		258,656.00
<b>Water Operating Fund</b>		
0-05-55-500-010	Salaries & Wages	20,000.00
0-05-55-500-021	Other Expenses	22,000.00
<b>Payment of USDA Loan</b>		
0-05-53-525-025		39,256.00
<b>PERS Contribution</b>		

0-05-55-511-023		7,300.00
<b>Total Water Fund</b>		88,556.00
<b>Sewer Operating Fund</b>		
0-07-55-500-010	Salaries & Wages	20,000.00
0-07-55-500-021	Other Expenses	22,000.00
<b>PERS Contribution</b>		
0-07-55-511-025		7,300.00
<b>Total Sewer Fund</b>		49,300.00
<b>Grand Total</b>		396,512.00

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski		✓	✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

#### CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 19, 2020.

*Sandra Bohinski*  
SANDRA BOHINSKI, RMC  
Municipal Clerk